

**HOLLY HEIGHTS HOA  
BOARD AGENDA ITEM  
November 20, 2025**

**SUBJECT:** Request for approval of a 520 square foot house addition to Westrom' home located at 4859 Holly Heights Ave.

**BACKGROUND:** Per CC&R's #15, new construction and remodels must be submitted to and approved in writing by the Board before work begins. Remodels will be governed by the same requirements as for new construction. The Board is not responsible for determining compliance with structural and building codes, solar ordinances, zoning codes or other governmental regulations. Nor shall the Board's review analyze structural, geophysical, engineering or other similar factors. Such compliance and analysis is the responsibilities of the Owners.

**STATUS:** On November 6, 2025, Dale and Thelma Westrom notified the HOA President via email of their plan to construct a 520 square foot addition off the south side of their home at 4849 Holly Heights Avenue. Westrom's provided the HOA's application form and four (4) other architectural documents pertaining to the house addition. Siding, trim and paint color is to match what is currently on the home. Anticipated start date is December 15, 2025, and anticipated completion is in April 2026. Contractor is JSA Associates of Oregon, a licensed and bonded contractor.

**Action:** The Board of Directors unanimously approved Westrom's request to add a 520 square foot addition off the south side of their home according to the application and architecture plans provided.



Board President, Shannon Farrier



Board Secretary, Ron Walker